

# MOonitoring Trends In Vietnamese graduates' Employment

## MOTIVE

Project n. 609781 EPP-1-2019-1-IT-EPPKA2\_CBHE-SP

*With the goal of tracking the employability of students after graduation, thereby assessing the quality of the university's training program via whether the employment of the graduates is of the same category of their major and if it meets the industry's needs. ... University conducts a survey on the working status of the graduates of the year .... We would like you to provide your truthful information according to the following questions by choosing the appropriate options or filling in the blanks. We assure you that personal data are processed through computer-based tools in order to investigate the educational and employment conditions of graduates. Personal data will be divulged only as aggregate and anonymous statistics. Provision of data is optional, although failure to answer is an obstacle to research. Data will also be used for further surveys, so it will be possible to observe over time the educational and employment conditions of graduates.*

### Module I. General Information

Full name:

Gender:

Date of birth:

Student Number:

Identity card number:

Type of degree course:

- |    |                          |                  |
|----|--------------------------|------------------|
| B  | <input type="checkbox"/> | Bachelor Degree  |
| AD | <input type="checkbox"/> | Associate Degree |
| D  | <input type="checkbox"/> | Diploma          |

Name of University/Institution:

Major of training:

(Please specify the broad subject area of your degree<sup>1</sup>:

- a. Educational and training science
- b. Arts
- c. Humanity
- d. Journalism and information
- e. Business and Administrative studies
- f. Law
- g. Life and natural sciences
- h. Mathematics and statistics
- i. Computer science and information technology
- j. Technical sciences and technology
- k. Manufacturing and processing
- l. Architecture and construction

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<sup>1</sup> This part will not appear on the graduates' questionnaire, but the researchers have to base on major of training to fill in the right data field. The list is modified to follow the subject areas defined by Ministry of Training and Education.



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- m. Agriculture, forestry and fisheries
- n. Veterinary medicine and health
- o. Tourism, Hospitality, Sport and Personal Services
- p. Transportation services
- q. Environment and protection
- r. Security and national defense
- s. Others
- t.

Month/Year of Graduation:

Graduation ranking:

Average

Above average

Merit

Distinction

High distinction

Tel:

Personal/ Company e-mail:

## Module II. Employment status

### Q1. Are you currently working or have you worked after having achieved your degree?

You should consider as work activities any occasional jobs, even without a formal employment contract (e.g. private lessons, baby-sitting, leafleting etc.) and jobs that are not related to your degree.

[compulsory question]

[01] yes, I am currently working (go to Q2a)

[02] I have worked after the achievement of the graduation, but I am not currently working (go to Q2b)

[03] I have never worked after the achievement of the graduation (go to Module III)

### Q2a. Did you have a job at the time you earned your degree? (for those who are working)

[01] yes, I am continuing the job held before the graduation (go to Q3 and then Module 4)

[02] yes, but the current job is not the same as the one held before the graduation (go to Q3 and then Module 4)

[03] I found a job .... months after graduation (go to Module 4)

### Q3b. Did earning your degree lead to any improvement in your job?

(NB: choose only one answer, the most significant one)

[01] yes, from an economic point of view

[02] yes, from the point of view of your organisational status

[03] yes, from the point of view of the functions upgrading

[04] yes, from the point of view of the professional skills

[05] yes, for other aspects [SPECIFY: \_\_\_\_\_]

[07] no, only from a personal point of view (without direct consequences in terms of improvement in job activities)

[06] no, not from any point of view

### Q2b. Did you have a job at the time you earned your degree? (for those who are NOT working)

[01] yes, but not any more (go to Q3 and than Module 3)

[02] I found a job .... months after graduation (go to Module 3)

### Q3b. Did earning your degree lead to any improvement in your job?

(NB: choose only one answer, the most significant one)

[01] yes, from an economic point of view

[02] yes, from the point of view of your organisational status

[03] yes, from the point of view of the functions upgrading

[04] yes, from the point of view of the professional skills

[05] yes, for other aspects [SPECIFY: \_\_\_\_\_]

[07] no, only from a personal point of view (without direct consequences in terms of improvement in job activities)

[06] no, not from any point of view

## Module III - seeking a job (only for those who are not working if Q1 = 2 or 3)

### Q4. Since the end of your last job, how many months passed?

Months 1-----12

**Q5. Which is the main reason of quitting the last job?**

We suggest: please see if you consider useful to add other

- [01] End of contract or fired
- [02] Company bankruptcy
- [03] No longer interested in the last organisation
- [04] Have not found any suitable positions since graduation
- [05] Have worked before but have not found any suitable positions
- [06] Personal reasons (like opening own activity (entrepreneur) or continuing studies)
- [07] Other

**Q5b. Which is the main obstacle for you to get a job?**

- [1] Lack of technical knowledge
- [2] Lack of technical skills
- [3] Lack of working experience
- [4] Lack of information about job recruitment
- [5] Lack of foreign language skills
- [6] Lack of IT skills
- [7] Lack of motivation or right attitude
- [8] Other

**Q6. Are you actively seeking a job?**

*For the purposes of this survey the search must be active, i.e. you must have performed a practical job-seeking action, such as sending at least one CV to a potential employer.*

- [01] yes (move to Q8)
- [02] no

**Q7. You answered that you are not looking a job; why aren't you looking for it?**

- [01] continuing studies/further training after graduation
- [02] voluntary civil service
- [03] waiting to be called back after having passed a test/competitive examination/selection or waiting to start a self-employment-activity
- [04] opening own activity (entrepreneur)
- [05] having a break for self-orientation (gap year)
- [06] personal reasons (homemaker, maternity leave, looking after children or relatives, health reasons, retirement, etc.)
- [07] no job opportunities
- [08] other reason [SPECIFY: \_\_\_\_\_]

**Q8. If you had the opportunity, you would start a new job (or hasten the start of a job already obtained; also consider the start of a self-employment-activity):**

*("opportunity" means a job suited to your own expectations)*

- [01] within two weeks
- [02] after two weeks

[03] you would not be willing to start a new job (even if you had already obtained a job which has yet to begin)

#### Module IV - Characteristics of job (only for those who are working if Q1 = 1)

##### Q9. Where are you currently working?

Abroad

Hanoi	Ho Chi Minh City	An Giang	Ba Ria Vung Tau
Bac Lieu	Bac Kan	Bac Ninh	Ben Tre
Binh Duong	Binh Dinh	Binh Thuan	Cao Bang
Cà Mau	Cần Thơ	Hải Phòng	Đà Nẵng
Gia Lai	Hòa Bình	Hà Giang	Hà Nam
Hà Tĩnh	Hưng Yên	Hải Dương	Hậu Giang
Điện Biên	Đắk Lắk	Đắk Nông	Đồng Nai
Đồng Tháp	Khánh Hòa	Kiên Giang	Kon Tum
Lai Châu	Long An	Lào Cai	Lâm Đồng
Lạng Sơn	Nam Định	Nghệ An	Ninh Bình
Ninh Thuận	Phú Thọ	Phú Yên	Quảng Bình
Quảng Nam	Quảng Ngãi	Quảng Ninh	Quảng Trị
Sóc Trăng	Sơn La	Thanh Hóa	Thái Bình
Thái Nguyên	Thừa Thiên - Huế	Tiền Giang	Trà Vinh
Tuyên Quang	Tây Ninh	Vĩnh Long	Vĩnh Phúc
Yên Bái			

##### Q10. What is your job activity sector?

[01] Government/Public sector

[02] Private Sector

[03] Non-profit or third sector (social cooperatives, foundations, non-governmental organisations NGOs, voluntary organisations, associations of social promotion)

[04] Foreign joint venture

[05] Self-Employed

##### Q11. What is your current job?

*(If you are performing different job activities, the answer should refer to the prevalent job, according to any criteria; the list below enumerates different jobs, based on the area and level of specialization. You should select only the one you consider closest to your job activity.)*

[01] entrepreneur, legislator, director/executive

##### **Jobs requiring a high level of specialization:**

[02] engineer, architect

[03] lawyer, notary or legal issues expert (both for companies or public bodies)

[04] doctor (general practitioner or specialist, excluding psychologists)

[05] psychologist or psychotherapist

[06] journalist, translator, archivist and other professions in linguistics, letters and the arts

[07] pharmacist or veterinarian (including biologists, pharmacologists, animal science experts, agronomists and forestry experts)

[08] software analyst or engineer

[09] chemist, physicist, mathematician, statistician

[10] project manager, business expert, market analyst, communication and management expert, administrative official and other commercial or banking experts

[11] teacher, professor (pre-primary, primary or secondary school teacher, university professor; including those who offer private lessons)

**Jobs requiring technical specialisation:**

[12] surveyor, junior architect, computer programmer, statistical technician, chemical, mechanical, electronic expert, quality assurance or other technical professions in the science or engineering areas

[13] nurse, physical therapist, health care assistant (including dental hygienist, obstetrician, prevention technician), health educator or occupational therapist and any other specialists in the health and life sciences (e.g. agronomist and forestry technician, zoo technician, enologist and food product technician)

[14] administrative, management, accounting, foreign correspondence secretary, freight forwarder, promoter or other technical professions in the field of organisation and administration

[15] social technician (e.g. social worker), recreational, cultural, sport activities expert (e.g. commercial artist, tour guide, tourist entertainer, social and community educator, instructor or sports coach, organizer of events or fairs) and of public services and security

**Clerical jobs:**

[16] administrative, secretary clerk, human resources officer, video-terminal or data-entry operator

[17] purchasing department employee, payroll employee, call center operator, counter clerk, warehouse worker other jobs

**Other jobs:**

[18] shop keeper, salesperson, food server, hostess/steward and other skilled occupations in trades and cultural, security services (e.g. police officer) and also personal services (e.g. baby sitter, children's or elderly's entertainer and social and health operator)

[19] worker, plant and equipment operator, artisan or other unqualified jobs (e.g. keeper, cleaner operator, delivery man)

[20] other job [please specify \_\_\_\_\_ ]

**Q12. What is your current position in the organization?**

**[01] TOP LEVEL**

*Are the very top hierarchical levels and responsible for the whole organisation. Top managers are responsible for the upper layer of middle managers, typically overseeing overall organization planning, working with middle managers to implement planning, and maintaining control over the organization's progress.*

**[02] MIDDLE LEVEL**

*Are below top hierarchical levels and directly responsible for lower level managerial work They may be directly responsible for other middle or first line managers. They may supervise operating staff such as administrative assistance and specialists (e.g. engineers or financial analysts etc.). They are responsible for implementing overall organisational plans to achieve organisational goals*

**[03] LOW LEVEL/OPERATIONAL LEVEL**

*Are at the lowest hierarchical level, first line managers or supervisors generally operate and are responsible for operational (non-managerial) employee work. First line managers are vital to the success of organisational goals, as they are responsible for smooth daily operations.*

**Q13. For how long have you been working?**

Months: 1-----12 or more than 12

**Q14: Is your current job in the same category with your major?**

- [01] yes, completely
- [02] yes, but only for a part of it
- [03] no

**Q15. In your current job, what kind of contract do you have?**

- [01] permanent employment contract
- [02] fixed-term employment contract
- [03] self employed
- [04] short term agency contract /temporary work

**Q16. Are you working full-time or part-time?**

- [01] full time
- [02] part time

**Q17. What is your net monthly income?**

*(Remember that your answers are protected by the legislation on the protection of personal data and that they will be used for no reason other than statistical purposes).*

*(If you have more than one job, refer to the main one)*

- [01] under 3 million dong
- [02] 3-5 million dong
- [03] 5-8 million dong
- [04] 8-10 million dong
- [05] 10-15 million dong
- [06] over 15 million dong

**Q18. Overall, on a scale from 1 to 5 (where 1 = “not at all satisfied” and 5 =“totally satisfied”), how satisfied are you with your current job?**

Not at all  
Satisfied

Totally  
satisfied

1	2	3	4	5

**Q19.To what extent were the skills and capabilities listed below developed on your undergraduate course?**

Not at all  
Satisfied

Totally  
satisfied

	1	2	3	4	5
Technical skills					
Managing information					
Communication skills					
Foreign language skills					

Ability to work individually					
Ability to work in teams					
Autonomy					
Flexibility/Adaptability					
Achievement of objectives					
Ability to evaluate work					
Ability to guide other people and control performance					
Creative thinking					
Problem solving skills					
Entrepreneurial spirit and initiative					
Critical thinking					
Ability to plan and organize					
Self-oriented skills					

**Q20. On a scale of 1-5, where 1 means ‘strongly disagree’, and 5 means ‘strongly agree’, where would you put yourself in relation to the following statements?**

a) In order to perform my current job, I use the skills that I acquired during my degree course?

Strongly  
disagree

Strongly  
agree

1	2	3	4	5

b) The undergraduate subject I studied has been an advantage in looking for employment

Strongly  
disagree

Strongly  
agree

1	2	3	4	5

c) The skills I developed on my undergraduate course made me more employable

Strongly  
disagree

Strongly  
agree

1	2	3	4	5