

## TABLE OF ACHIEVED / PLANNED RESULTS

**EXAMPLE  
USE ONE TABLE PER  
WORK PACKAGE:  
ADD AS MANY  
TABLES AS  
NECESSARY**

reference number of the work

**Insert the title and reference number as indicated in the project proposal**

achievement and or/performance

as indicated in the project proposal

**Insert the indicators of achievement and/or performance as indicated in the project proposal**

### Activities carried out to date for the achievement of this result:

| Activity N°  | Activity Title   | Start date  | End date | Place | Description of the activity carried out       | Specific and measurable indicators of achievement  |
|--|--|---|----------|-------|---|--|
| Activity number as indicated in the project proposal | Insert the activity title as indicated in the project proposal | State where and when the activity has taken/will take place |          |       | Provide a brief description of the activity   | Insert specific indicators (qualitative and quantitative) which can help to measure the achievement of the activity result |
|  | Activity Title   | Start date  | End date | Place | Description of the activity to be carried out | Specific and measurable indicators of progress   |

### Changes that have occurred in this result since the original proposal:

**Describe any change to the original activity plan described in the project proposal**

**Insert specific indicators (qualitative and quantitative) which help measure progresses towards achieving the required result**

**TABLE OF ACHIEVED / PLANNED RESULTS**

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| <b>Title and reference number of the work package (WP)</b>                               | <b>WP.1 CAPACITY BUILDING FOR GRADUATES STUDIES BASED ON IT TOOLS</b> |
| <b>Indicators of achievement and or/performance as indicated in the project proposal</b> | 4 people trained per each newcomer university at month 4              |

**Activities carried out to date to achieve this result:**

| <b>Activity N°</b> | <b>Activity Title</b>                                  | <b>Start date</b> | <b>End date</b> | <b>Place</b> | <b>Description of the activity carried out</b>   | <b>Specific and measurable indicators of achievement</b>  |
|--------------------|--|-------------------|-----------------|--------------|--|---|
| 1.1                | Horizontal IT training for on line platform management | 01/02/20          | 30/06/20        | Vietnam      | <p>Short premises: as by proposal, the horizontal trainings are planned as part of MOTIVE Project activities in order to capitalize Erasmus+ Project 561656 Voyage concluded in 2018. The Voyage project involved 3 of 9 universities that are now partner in MOTIVE Project: HANU, NUAE and PTIT.</p> <p>The Voyage project had as main objective the creation of the on line platform for matching the supply and demand of labour for students and graduates. From one side the students, before graduation, register on the platform, fill a questionnaire for assessing their academic experience and part of the information provided by them is transformed by the platform in CV that can be updated any time after that. On the other side, the companies can register on the platform, publish job and internship offers and search a graduate to hire.</p> <p>The platform was developed by AlmaLaurea IT staff, transferred in Vietnam and is hosted by Hanoi University (HANU) (<a href="http://voyage.hanu.vn/">http://voyage.hanu.vn/</a>)</p> <p>The MOTIVE Project actions planned to capitalize the the platform are representing by adding all MOTIVE</p> | <p>Indicators of achievement: following the trainings held: the 6 universities TNU, HALOU; VNUA, AJC, HTC and HUHA joint successfully the platform hosted by Hanoi University (HANU) and the students registration in continuous process.</p> <p>By the characteristics of the platform and for the fact that is hosted in Vietnam at (HANU) the trainings were mainly held in “demo” modality directly on the platform.</p> <p>At least 4 staff members of the 6 MOTIVE universities (TNU, HALOU; VNUA, AJC, HTC and HUHA) were trained.</p> |

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|  |  |  |  | <p>Project partner universities on the platform. In long run term, the intention is that platform can represent a unique database for Vietnamese universities so to carry out easily survey on graduates.</p> <p>The three universities staff involved in Voyage project (and trained) now are playing the role of trainers and organized horizontal trainings for their colleagues from the other 6 universities partner of MOTIVE Project: TNU, HALOU, VNUA, AJC, HTC and HUHA.</p> <p>Instead of <b>one training session planned</b>, the MOTIVE consortium organized <b>three training</b> sessions in order to increase the impact of training on participants by capacity building actions.</p> <p>Despite the suspension period, the MOTIVE Project consortium decided to act to avoid losing momentum and organized an additional not planned training during that period:</p> <p><b>On 25th April 2020</b>, about 70 participants (<b>IT, researchers and administrative staff</b>) took part in the online training. Were presented the platform objectives, role of students, staff and companies, questionnaire presentation and filling process, information flows and different fields on the platform, so to familiarize all universities involved in MOTIVE project with platform management and functionalities.</p> <p><b>On 1st July 2020</b> (after the suspension period) an additional in-person training session took place. The training participants were staff of the six universities TNU, HALOU; VNUA, AJC, HTC and HUHA (about 12 people), partner of MOTIVE Project. The training topic was related to the Platform software, functionalities and students access on the Platform.</p> <p><b>23-26 November 2020</b>: The meeting, supposed to take place in presence at month 6, was held at PTIT. Due to Covid situation and for organizational reasons the</p> | <p>The training materials regarding platform functionalities presented and published also on MOTIVE project website: presentations of platform web functionalities, graduates profile, video for the use of platform developed under Voyage Project, etc.: (<a href="https://motive-euproject.net/reserved-area/wp1/">https://motive-euproject.net/reserved-area/wp1/</a>)</p> |
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|     |   |          |          |         | meeting was organized as planned by PTIT, in November 2020 (month 8) with the participation of about 90 people (EU partner participated virtually). The complexity of the platform functionalities, based on past experience, demonstrated that is more efficient for the universities staff members to organize joint training for all three categories of involved staff: IT, researchers and administrative. The linkage between the three categories cannot be separated in an optimal view of platform functionalities and the cooperation between the three staff categories cannot be separated so to ensure better management of the Platform. |           |
| 1.2 | Horizontal research training for online platform based survey release | 01/02/20 | 30/06/20 | Vietnam | The three trainings mentioned above refers as well to horizontal trainings for researchers (as activity 2 of WP.1) and administrative (as activity 3 of WP.1)  | See above |
| 1.3 | Horizontal administrative training for online platform dissemination  | 01/02/20 | 30/06/20 | Vietnam | The three trainings mentioned above refers as well to horizontal trainings for researchers (as activity 2 of WP.1) and administrative (as activity 3 of WP.1)  | See above |

**Activities to be carried out to achieve this outcome (before the end of the project):**

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity to be carried out | Specific and measurable indicators of progress |
|-------------|----------------|------------|----------|-------|---|--|
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**Changes that have occurred in this result since the original proposal:**

The changes occurred were:

The suspension of the Project for three months (April, May, June) due to Covid-19 outbreak.

In order to avoid delays the steering committee in and other staff members agreed to organize two additional training before the planned training and dissemination meeting (the planned one organized at PTIT in November 2020 and in presence for the Vietnamese partners).

The above mentioned training planned suppose to take place in month 4 at PTIT; due to the suspension and consortium assessment, it was decided to organize additional sessions of the trainings for e better capacity building knowledge transfer: the first took place in April 2020 organized by the Vietnamese national coordinator (who host the platform – HANU); second training took place on 1<sup>st</sup> of July 2020, when the Project resumed the activities; the 2 events organized avoid the creation of a “sleepy situation” among partners. The last phase of the training (with the results achieved - all MOTIVE partner universities are registered on the platform) concluded in November 2020 (month 8); the planned meeting and training took place also with the AlmaLaurea IT staff supervision (in virtual way), with a specific session of Q&A for all staff involved in the platform functionalities management.

AlmaLaurea IT staff, as developer of the platform, is continuously in contact with HANU IT staff for solving eventually problems or errors.

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| <b><u>Title and reference number of the work package (WP)</u></b>                               | <b>WP. 2 DEVELOPMENT OF TOOLS AND METHODOLOGIES FOR GRADUATE TRACKING IN VIETNAM</b>                          |
| <b><u>Indicators of achievement and or/performance as indicated in the project proposal</u></b> | 1 questionnaire shared with partners at month 14;<br>1 methodological paper shared with partners at month 18. |

**Activities carried out to date to achieve this result:**

| <b>Activity N°</b> | <b>Activity Title</b>                     | <b>Start date</b> | <b>End date</b> | <b>Place</b> | <b>Description of the activity carried out</b>   | <b>Specific and measurable indicators of achievement</b>   |
|--------------------|---|-------------------|-----------------|--------------|--|--|
| 2.1                | Workshop on comparative graduate tracking | 01/07/20          | 30/10/20        | Vietnam      | Workshop on best practices for Graduate Tracking in Vietnam held at NUAE in March 2021; the EU partners presented their best practice on graduates tracking and the state of art on Graduates tracking in EU countries, the importance on such surveys for the HE system. It was discussed as well the implementation of survey: advantages/disadvantages, first discussion related to the on line softwares for survey (questionPro, Surveymonkey, google form, etc). | Event held<br>Training materials published ( <a href="https://motive-euproject.net/reserved-area/wp2/">https://motive-euproject.net/reserved-area/wp2/</a> ) |

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| 2.2 | Graduates tracking: scope and questionnaire definition | 01/07/20 | 28/02/21 | Italy<br>Spain<br>Austria<br>Vietnam | <p>The first draft version of the questionnaire developed by Almalaurea staff seen the first version in September 2020; next versions were shared with the partners in November 2020 (month 8), in advance as planned. The questionnaire was discussed by all partners during PTIT meeting (November 2020), during meeting held at NUAE (March 2020) and approved during the meeting at VNUA (June 2021).</p> <p>The questionnaire was developed considering the national context for implementation and Ministry suggestions and recommendations.</p>   | <p>The questionnaire in English and Vietnamese related to “Employment status” is available for all working groups: <a href="https://motive-euproject.net/reserved-area/wp2/">https://motive-euproject.net/reserved-area/wp2/</a></p> <p>The presentations of best practices from Italy, Spain and Austria are published on project website: <a href="https://motive-euproject.net/reserved-area/wp2/">https://motive-euproject.net/reserved-area/wp2/</a></p> |
| 2.3 | Graduates tracking: methodology definition             | 01/07/20 | 30/06/21 | Vietnam<br>Italy<br>Spain<br>Austria | <p>The methodology was discussed based on Almalaurea suggestions and experience; the methodology was defined and subject to be adapted to national context by all Vietnamese universities, taking into consideration Ministry recommendations.</p> <p>The Vietnamese partners decided to take into consideration the 2020 graduates and to use CAWI methodology (CATI will be used by each university, considering the availability of contacts details for re-inviting graduates to fill the questionnaire).</p> <p>Will not be considered only the graduates registered on Voyage platform but each University will contact all graduates (of the period considered) in order to cover the highest possible number of respondents.</p> | <p>The methodological paper is published on project web site (see also the Almalaurea report 2020 and terminology explanation): <a href="https://motive-euproject.net/reserved-area/wp2/">https://motive-euproject.net/reserved-area/wp2/</a></p>   |

**Activities to be carried out to achieve this outcome (before the end of the project)**

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity to be carried out | Specific and measurable indicators of progress |
|-------------|----------------|------------|----------|-------|---|--|
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**Changes that have occurred in this result since the original proposal:**

No changes occurred, except a small delay in organizing the meeting due to suspension period and pandemic global situation measures (it supposed to take place within 30/10/2020 – month 10 and it was organized in March 2021 – month 12). The organization of meetings take into consideration few important three aspects: the availability of staff to participate, considering also organizational aspects, as the calendar for students exams and graduation sessions, etc.; local and national measures related to Covid-19 situation; national holidays in all countries involved in the project, in order to allow the participation of all partners and the largest possible staff members attendance.  
Of course, the approach of “safety” prevails, so the staff who intend to participate in virtual way, is free to do so.

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| <b>Title and reference number of the work package (WP)</b> | <b>WP.3 GRADUATES TRACKING: METHODOLOGY DEFINITION</b> |
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| <b>Indicators of achievement and or/performance as indicated in the project proposal</b> | at least 50% of graduates interviewed at month 23;<br>1 report released at month 35. |
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**Activities carried out to date to achieve this result:**

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity carried out | Specific and measurable indicators of achievement |
|-------------|----------------|------------|----------|-------|---|---|
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**Activities to be carried out to achieve this outcome (before the end of the project)**

| Activity N° | Activity Title  | Start date | End date | Place   | Description of the activity to be carried out   | Specific and measurable indicators of progress   |
|-------------|-----------------|------------|----------|---------|---|--|
| 3.1         | Data collection | 01/05/21   | 30/11/21 | Vietnam | The working group decided during the past meetings, before the approval of the questionnaire, to start the data collection on September 2021 and is expected to be concluded within 2021. | Number of students contacted (depending of valid contact details of each university);<br>Response rate |

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|     |  |          |          |                                      | <p>Each University will create on the template developed in “google form” by the researchers its own link in order to collect each of them its own results (with full respect of confidentiality and data protection). Each University will use its own database in order to contact the graduates.</p> <p>The graduates to be contacted (as by Ministry of Education and Training –MOET- recommendations and suggestions) will be graduates of 2020.</p> <p>The decision made by all Vietnamese Universities is to contact all graduates for which the university have the contacts details (so not only graduates registered on Voyage platform). This will give an added value of the survey results, by increasing the graduates cohort.</p> |  |
| 3.2 | Analysis of data collected: researchers and scholars capacity building | 01/05/21 | 31/07/22 | Vietnam<br>Italy<br>Spain<br>Austria | <p>Following that, each university will draft its own report requested by MOET.</p> <p>The first capacity building training for researchers (and not only) on “graduates tracking” took place at NUA meeting (March 2021)</p> <p>A second workshop was organized during meeting held at VNUA, in June 2021 and were presented the best practices in Italy, Spain and Austria, related to the topic “graduates tracking”.</p> <p>The training on analysis of data collected is planned to take place in June/July 2022 at HTC in Vietnam</p>  | Database of survey results   |
| 3.3 | Pilot graduate tracking report and quality assurance recommendations   | 01/05/21 | 30/11/22 | Vietnam                              | <p>The MOTIVE Project Graduates tracking report will be drafted in anonymous and aggregate way (as requested by Vietnamese partners) on order to respect each of University confidentiality and data privacy rules.</p> <p>The report will be drafted under the supervision of AlmaLaurea, based on its large experience in Graduates Tracking survey reports and the relative recommendations.</p>  | Report on Graduates Tracking;<br>Recommendation for Graduates tracking |



**Changes that have occurred in this result since the original proposal:**

In the original proposal it was planned that the Graduates survey to carry out two years after graduation; following the Ministry of Education and Training (MOET) suggestions and recommendations (expressed during the meetings held at PTIT and NUA), also in occasion of first discussion related to questionnaire contents, the survey should be done within a year from graduation. For these reasons, the consortium and in particular Vietnamese Universities, as directly involved, are following the MOET recommendations.

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| <b><u>Title and reference number of the work package (WP)</u></b>                               | <b>WP.4 ENHANCING STAFF CAPABILITIES TO SUPPORT THE REFORM POLICIES</b> |
| <b><u>Indicators of achievement and or/performance as indicated in the project proposal</u></b> | 1 recommendation paper released at month 34.                            |

**Activities carried out to date to achieve this result:**

| <b>Activity N°</b> | <b>Activity Title</b>   | <b>Start date</b> | <b>End date</b> | <b>Place</b> | <b>Description of the activity carried out</b>   | <b>Specific and measurable indicators of achievement</b>  |
|--------------------|---|-------------------|-----------------|--------------|--|---|
| 1                  | Workshops on “How to use Graduates surveys' data for supporting governance reform and QA in higher education” | 01/11/20          | 30/09/21        | Vietnam      | In June 2021 due to Covid-19 situation, the Vietnamese partners and the steering committee decided to held the entire meeting organized by VNUA on line for all participants, <b>on June 2021</b> .<br>The first workshop planned “ <b>How to use Graduates surveys' data for supporting governance reform and QA in higher education</b> ” held under the chair of “Agencia Nacional de Evaluación de la Calidad y Acreditación” ANECA (Madrid, Spain). ANECA chaired the entire session of the workshop and other EU partners shared their experience and participated active at the workshop with the topic | At meeting participated 67 staff members of Vietnamese partners, 40 staff members of 3 new universities NOT partners in our Project and 16 representatives of Business Community.<br>The presentations and also list of participants are available on project website:<br><a href="https://motive-euproject.net/events/how-to-">https://motive-euproject.net/events/how-to-</a> |

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|  |  |  |  |  | <p>“Graduates tracking and it’s importance for reforms and quality assurance”; were presented as well as technical aspects of Graduates employment survey. Once the survey will be concluded and the data analysis will start, Almalaurea will participate with an additional workshop during the researchers meeting planned to take place at HTC (June/July 2022) when will be discussed the topic of “analysis of collected data”: Almalaurea will present its best practice (more than 20 years of experience) in graduates tracking data collection and analysis, in Italy.</p> <p>Extremely important was as well the participation at VNUA meeting of the Business Community from Vietnam. The business community demonstrates its interest in having better graduates and with more and more skills. For this, the cooperation between higher education sector and companies if crucial and the Higher Education sector, having more and more graduates labour experiences data, can improve and enhance the quality of the HE sector.</p> | <a href="#">use-graduates-surveys-on-data-for-supporting-governance-reform-and-qa-in-higher-education-vnua-22-25-june-2021/</a> |
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#### Activities to be carried out to achieve this outcome (before the end of the project)

| Activity N° | Activity Title  | Start date | End date | Place   | Description of the activity to be carried out  | Specific and measurable indicators of progress               |
|-------------|---|------------|----------|---------|--|--|
| 1           | Workshops on “How to use Graduates surveys' data for supporting governance reform and QA in higher education” | 01/11/20   | 30/09/21 | Vietnam | <p>The second Workshop on “<b>Self- assessment tool on scanning the key competences for employability acquired along the degree studies</b>” planned to take place by the end 21<sup>st</sup> month of the project at AJC, Vietnam, is now planned to take place at the beginning of 2022 (months 22/23) considering the national authorities measures and organizational aspects of the hosting institution.</p> <p>The EU partner INCOMA will chair the workshop as planned in the proposal.</p> | <p>Organisation of the event</p> <p>List of participants</p> |

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| 2 | Conferences on “Evidence based policies for developing the higher education sector within society” | 01/11/20 | 31/05/22 | Vietnam | <p><b>Two Conferences</b> are planned to take place by the end of the Project. The topic is “<b>Evidence based policies for developing the higher education sector within society</b>”.</p> <p>The first, is supposed to take place in Italy, Bologna, in the first half of 2022 (April/May).</p> <p>The second one, in Vietnam, in Uong Bi City, hosted by HALOU University (September/October 2022).</p> <p>Regarding the first Conference planned, we also planned the participation of students with a working paper with the topic “<b>Graduates and Labour market</b>”. For this, during the meeting held at VNUA (June 2021) the steering committee suggested to ask the permission of Project officer to enlarge the participation at call for papers also to students belonging to other universities registered on Voyage platform and not only of those partner in MOTIVE Project. The Project officer approved.</p> <p>The call for papers was published and shared with partners (the deadline for working papers is 30 November 2021 - with possibility of extension)</p> | The call for papers is available on: <a href="https://motive-euproject.net/events/call-for-papers-graduates-and-labour-market-open-to-vietnamese-students/">https://motive-euproject.net/events/call-for-papers-graduates-and-labour-market-open-to-vietnamese-students/</a> |
| 3 | Recommendation paper on university governance and strategic policies in HE                         | 01/11/20 | 30/10/22 | Vietnam | The recommendation paper intent to collect the ideas, feedbacks, recommendation comes out from the two workshops (NUAE, March 2021, VNUA, June 2021 and future conferences planned).  | Recommendation paper drafted, shared and published   |

**Changes that have occurred in this result since the original proposal:**

No changes occurred

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| <b><u>Title and reference number of the work package (WP)</u></b>                               | <b>WP. 5 DISSEMINATION</b>   |
| <b><u>Indicators of achievement and or/performance as indicated in the project proposal</u></b> | website online at month 3;<br>9 working papers released at month 36;<br>1 handbook released at month 13. |

**Activities carried out to date to achieve this result:**

| <b>Activity N°</b> | <b>Activity Title</b>  | <b>Start date</b> | <b>End date</b> | <b>Place</b> | <b>Description of the activity carried out</b>  | <b>Specific and measurable indicators of achievement</b>   |
|--------------------|------------------------|-------------------|-----------------|--------------|---|--|
| 1                  | Project web site       | 15/02/20          | 30/04/20        | Italy        | <p>The coordinator set-up the project website and release it on line on March 2020 (in advance as planned).</p> <p>For setup the website, all partner were involved (with suggestion, structure, contents, etc).</p> <p>The main contents of the Project are available also in Vietnamese language (<a href="https://motive-euproject.net/vi/home-page-in-vietnamese/">https://motive-euproject.net/vi/home-page-in-vietnamese/</a>)</p> <p>The facebook page is updated with main event by the Project Partner Academy of Journalism and Communication</p> | <p><a href="http://www.motive-euproject-net">www.motive-euproject-net</a></p> <p>The website is updating continuously with news, materials, events, video testimonials, etc.</p> <p>It was created by AJC (Partner of project) a facebook page as well:<br/><a href="https://www.facebook.com/euprojectmotive/">https://www.facebook.com/euprojectmotive/</a></p>              |
| 2                  | Dissemination meetings | 15/02/20          | 30/11/22        | Vietnam      | <p><b>Planned</b> dissemination events:</p> <ol style="list-style-type: none"> <li>1. PTIT November 2020</li> <li>2. VNUA June 2021</li> </ol> <p><b>Additional</b> dissemination events organized by Vietnamese partners in the first 18 months of Project:</p> <ol style="list-style-type: none"> <li>1. May 6, 2020 – on line dissemination event for students</li> </ol>  | <p>For more details please see the section “meetings and events” on project website : <a href="https://motive-euproject.net/meetings-and-events/">https://motive-euproject.net/meetings-and-events/</a></p> <p>Main indicators of success dissemination activities: registration on Voyage platform not only of the 6 universities partner of MOTIVE Project (as planned);</p> |

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|   |                        |          |          |                                      | <p>2. July 1, 2020 – dissemination event for MOTIVE partner universities</p> <p>3. October 16, 2020 - Project presentation “Follow Erasmusdays 2020”</p> <p>4. December 16, 2020 – dissemination event at Thay Nguyen University</p> <p>5. March 12, 2021 – dissemination event at VNUA</p> <p>6. March 14, 2021 – dissemination event at HANU</p> <p>7. March 29, 2021 – dissemination event at Nha Trang University (not partner of our project)</p> <p>8. April 9-10, 2021 – dissemination event at Tay Bac University (not partner of our project)</p> <p>9. April 28, 2021 – dissemination event at Phu Xuan University (not partner of our project)</p> | Actually are <b>16</b> universities registered (9 partner of MOTIVE Project)   |
| 3 | Dissemination products | 15/02/20 | 31/12/22 | Vietnam<br>Italy<br>Austria<br>Spain | <p>Since the beginning of the Project, the partner started the production of dissemination materials planned: brochure, poster, video presentation, project logo. In addition we collect also important project endorsements from different stakeholders (video testimonials).</p>  | <p>Under the section “<b>Dissemination</b>” on <a href="http://www.motive-euproject.net">www.motive-euproject.net</a> are available:</p> <ul style="list-style-type: none"> <li>-brochure (EN and VN)</li> <li>-Poster</li> <li>-Project logo</li> <li>-Testimonials video (also <b>external stakeholders</b>: Italian Ambassador in Hanoi, Rector of Tay Bac University, President of Phu Xuan University)</li> <li>-MOTIVE project short video presentation (4: 50 minutes)</li> <li>-MOTIVE eco-friendly approach (40 seconds)</li> </ul> |

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| 4 | Handbook of best practices for dissemination | 15/02/20 | 31/01/21 | Vietnam<br>Italy<br>Austria<br>Spain | All partners participated at collection of best practices for the handbook. The publication is divided in two parts: first part, the core of dissemination (in EN and VN); second part (the annex) represent the collection of at least one best practice of each partner. The best practices reported represents how each partner acted in the past and how understand the dissemination of an initiative, even if they never been involved in an EU project. The handbook was published on line on month 12 of the project and presented as well during the VNUA meeting, June 2021. | -the handbook is available on project website <a href="http://www.motive-euproject.net">www.motive-euproject.net</a> under both sections “dissemination” and “working papers/publications” |
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#### Activities to be carried out to achieve this outcome (before the end of the project)

| Activity N° | Activity Title         | Start date | End date | Place                       | Description of the activity to be carried out   | Specific and measurable indicators of progress   |
|-------------|------------------------|------------|----------|-----------------------------|---|--|
| 2           | Dissemination meetings | 15/02/20   | 30/11/22 | Vietnam<br>Italy<br>Austria | <b>Planned</b> dissemination meetings:<br>3 <sup>th</sup> : TNU, Vietnam: October/November 2021 (date to be decided by partners); presentation of recommendation papers and quality report made by the external expert<br>4 <sup>rd</sup> : HUHA Branch, Quang Nam City, Vietnam, date to be decided considering Covid-19 national rules: inviting new universities, filed visits to other stakeholders (companies and universities)<br>5 <sup>th</sup> :AJC, Vietnam. February/March 2022 (date to be decided by partners); 2 <sup>nd</sup> thematic workshop on self assessment tool for key competences (as by proposal under the Chair of INCOMA); selection of the winner of the call for papers for students<br>6 <sup>th</sup> :Almalurea, Bologna, Italy, April/May 2022 (date to be decided by partners) in occasion of first conference | Number of participants, minutes, event published in project website and facebook page, |

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|  |  |  |  |  | <p>“Graduates and Labour Market”; the winner of the call for papers will be invited to present the article</p> <p>7<sup>th</sup> :HTC, Vietnam, June/July 2020 (date to be decided by partners); draft presentation of the portal national center for Graduates Tracking</p> <p>8<sup>th</sup> : FJ Joanneum, Austria December 2022/January 2023 (date to be decided by partners); Guidelines for Graduates tracking survey will be presented in that occasions</p> <p>9<sup>th</sup> : HANU, Vietnam, March 2023 (date to be decided by partners)) in occasion of the final conference</p> |  |
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**Changes that have occurred in this result since the original proposal:**

The meeting planned to take place in Barcelona (planned to take place in month 12 – May/June 2021) has as contents the 3<sup>rd</sup> dissemination event and 1<sup>st</sup> quality meeting. The 1<sup>st</sup> quality meeting was organized during NUAE meeting in March 2021 with the presentation of the first quality report by the external expert. Related to the 3<sup>rd</sup> dissemination event (and other planned activities to be discussed during that meeting), in accordance with Project officer as well, the consortium decided to change the location from Barcelona to Quang Nam City, where the Project partner Hanoi University of Home Affairs – HUHA has a branch. HUHA presented its commitment to organize and host the event. The meeting was planned to take place in June/July 2021, but due to Covid situation and Vietnamese authorities measures we had to postpone it. For this we will keep informed our Project officer as well. The dissemination meeting is expected to take place in presence (at least for Vietnamese stakeholders) for a more efficient impact, as soon as the situation in Vietnam will allow it.

In order to increase the visibility and impact of the Erasmus+ MOTIVE initiative at national level (in Partner country), additional dissemination events took place since the beginning of the project: the Vietnamese partners performed brilliant dissemination activities (despite different periods of limitations due to Covid -19 situation): the vents took place both in partners places as well as filed visits and project presentations at Universities not partner in the Project: (see the section “Other MOTIVE events” on <https://motive-euproject.net/meetings-and-events/>)

The Vietnamese partners commitment is to continue the dissemination activities at national level with similar intensity, of course considering the possibility of organizing such events and filed visits, taking into consideration the local or national authorities measures and rules.

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| <b><u>Title and reference number of the work package (WP)</u></b> | <b>WP.6 VIETNAMESE NATIONAL CENTER FOR GRADUATE TRACKING</b> |
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| <b><u>Indicators of achievement and or/performance as indicated in the project proposal</u></b> | 6.000 students' records from 9 universities registered at month 18, 12.000 at month 36; number of contents published;<br>signature of the agreement (sustainability) at month 35;<br>15 stakeholders involved in the network at month 31;<br>1 guidelines released at month 35. |
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**Activities carried out to date to achieve this result:**

| Activity N° | Activity Title               | Start date | End date | Place   | Description of the activity carried out   | Specific and measurable indicators of achievement  |
|-------------|------------------------------|------------|----------|---------|---|--|
| 1           | University database creation | 01/03/20   | 30/09/20 | Vietnam | <p>The Vietnamese partners (already trained under 561656 Voyage project HANU, PTIT and NUA) acted from the beginning of the MOTIVE Project in order to train the staff of other MOTIVE partner universities: TNU, HALOU; VNUA, AJC, HTC and HUHA. The result of such involvement and commitment (and organization of 3 horizontal trainings) is that the 6 MOTIVE partner universities TNU, HALOU; VNUA, AJC, HTC and HUHA are as well registered on Voyage platform. The process concluded in month 9 of project implementation (as planned).</p> <p>Due do dissemination activities organized by Vietnamese partners from the begging of the Project, the number of 9 universities that we planned to have it on the platform was overcome; new universities show their interest in the project initiatives and on the platform are registered actually 16 universities. The students registration is a continuous process.</p> | <p>The list of all <b>16 universities</b> (instead of 9) registered until now on Voyage platform can be checked on <a href="https://motive-euproject.net/reserved-area/wp6/">https://motive-euproject.net/reserved-area/wp6/</a></p> <p>During the first year of implementation of MOTIVE Project, <b>10.572</b> students registered on Voyage platform, a higher number than planned in the proposal (we expected to register around 6.000 at month 18)</p> |

**Activities to be carried out to achieve this outcome (before the end of the project)**

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity to be carried out | Specific and measurable indicators of progress |
|-------------|----------------|------------|----------|-------|---|--|
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| 2 | Portal set up                                     | 01/03/20 | 31/10/22 | Vietnam                              | <p>First discussions related to the creation of the portal for Graduates Tracking Center took place during the meetings held; the working groups of Vietnamese partners are assessing the best solution for the creation of the portal. Hanoi University (HANU), who in in charge to host it, cooperates with all other partners for the most suitable solution, especially cooperation with Vietnamese partners to adapt it most to their national and institutional contexts.</p> <p>The Portal will provide the -information on center and its mission; structure of the center and management; national Center staff; functions and Services; main publication (Graduates Tracking and Graduates Profile Survey); Working Paper Series; how to join; database on Center National Stakeholders.</p> <p>The Center will be cross linked with Voyage platform and MOTIVE project website.</p> | The creation of the on line portal of National Center for Graduates Tracking |
| 3 | Structure definition and sustainability agreement | 01/03/20 | 30/11/22 | Vietnam<br>Italy<br>Spain<br>Austria | <p>A Sustainability agreement will be signed by the project Consortium with a Sustainability plan detailing the Center structure, its management, functions and team, the commitment of consortium member to its future sustainability, the condition to join the Center for new universities, future source of financing.</p> <p>Universities joining the Center are committed to use their inner human resources, equipment and the needed facilities.</p> <p>All partners (EU included) will contribute with their own working papers, articles, etc. (with the respect of copyright).</p> <p><b>As first step</b> related to sustainability of MOTIVE Project: the members of Steering Committees of Vietnamese partners suggested to Quality Committee (all local coordinators) to create and appoint the <b>MOTIVE Project “Scientific Committee”</b>.</p>                               | Sustainability agreement signed  |

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|   |                               |          |          |  | <p>In March 2021, the Quality Committee appointed the Scientific Committee of the MOTIVE project (for a duration of three years) with the <b>main task</b> of disseminate the MOTIVE project results, act in front line for reaching the sustainability agreement among all partners and ensure the life of the Center for Graduates Tracking beyond the life cycle of MOTIVE Project. The <b>5 staff members</b> that are part of the <b>Scientific Committee</b>, cover all professional competences that we expect that the Center should have and are:</p> <ul style="list-style-type: none"> <li>-1 representatives of Ministry of Education and Training (MOET);</li> <li>-1 member (professor/researcher) from Vietnam National University of Agriculture (VNUA);</li> <li>-3 staff members of Hanoi University – HANU (Vice director of IT Center - as main pillar in platform management -; Director and Vice -director of International Mobility Center as main representatives for communication and dissemination activities);</li> <li>-1 staff member of AlmaLaurea Interuniversity Consortium.</li> </ul> |   |
| 4 | Stakeholders network creation | 01/03/20 | 31/07/22 | <p>Vietnam<br/>Italy<br/>Spain<br/>Austria</p> | <p>The aim of such network is to create a database of main stakeholders to be periodically enquired by the beneficiary universities and MOET to tune up graduates' survey contents. The network should be composed by all kind of stakeholders: independent experts, organizations, associations and other entities acting in the field of higher education and labour market in Vietnam and willing to provide their experience and suggestions for running graduate tracking survey in Vietnam.</p> <p>The Consortium, until now, create the baseline of such network starting from the actual partnership of the MOTIVE project, adding new universities on Voyage</p>  | <p>List of stakeholders available on Project website and future National Center for Graduates Tracking portal .</p> |

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|   |  |          |          |         | platform, involving companies in discussions, meetings (for example see the list of participants at VNUA meeting)  |                      |
| 5 | Guidelines for Graduates Tracking Survey | 01/03/20 | 30/11/22 | Vietnam | <p>The Consortium will draft, share and publish the Guidelines for Graduates Tracking Survey, according to the following sections:</p> <ul style="list-style-type: none"> <li>-graduates database:</li> <li>-how to exploit graduates database (cohort, criteria, data cleaning and data publication);</li> <li>-main recommendations on how to run Graduates survey;</li> <li>-how to run graduates tracking survey: (i) how to develop the questionnaire; (ii) how to tune up the questionnaire.</li> <li>-try to find the best methodology to track students in Vietnam: kind of survey, how to collect and identify graduates, how to plan the survey, how to design and implement the survey.</li> </ul> <p>The Guidelines will be drafted based not only on EU partner experience but also with the recommendation that each Vietnamese partner will give and collect soon after the Pilot Graduates survey of MOTIVE project.</p> <p>An important role in this activities play the Ministry of Education and Training: its role was crucial in updating the Vietnamese partner Universities during the meetings, with Ministry policies and recommendations related to the Higher Education sector.</p> | Guidelines published |

**Changes that have occurred in this result since the original proposal:**

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| No changes occurred |
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| <b><u>Title and reference number of the work package (WP)</u></b> | <b>WP.7 QUALITY TOOLS FOR PROJECT IMPLEMENTATION</b> |
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| <b><u>Indicators of achievement and or/performance as indicated in the project proposal</u></b> | 1 PQP (Project Quality Plan) released at month 3,<br>3 monitoring reports released at months 9, 18, 27 (3 reports from external evaluator shared with partners at months 9, 18, 27);<br>1 mandatory auditing report released at month 35. |
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**Activities carried out to date to achieve this result:**

| <b>Activity N°</b> | <b>Activity Title</b>                       | <b>Start date</b> | <b>End date</b> | <b>Place</b>                         | <b>Description of the activity carried out</b>   | <b>Specific and measurable indicators of achievement</b>  |
|--------------------|---|-------------------|-----------------|--------------------------------------|--|---|
| 1                  | Project Quality Plan and Monitoring reports | 15/01/20          | 31/07/22        | Vietnam<br>Italy<br>Spain<br>Austria | <p>Since the beginning of the project the consortium was involved in drafting the Quality plan. The partner University of Barcelona – UB (leader of WP) together with the coordinator drafted and, shared and published the “Quality plan”.</p> <p>As Part of the quality measures, we also suggested the partners to involve as much as possible staff with specific characteristic in order to better achieve the project results. The staff characteristic shared with partners are available in both languages (EN and VN) on project website (<a href="https://motive-euproject.net/reserved-area/wp7/">https://motive-euproject.net/reserved-area/wp7/</a> )</p> | <p>The Project Quality Plan is available from July 2020 on <a href="https://motive-euproject.net/reserved-area/wp7/">https://motive-euproject.net/reserved-area/wp7/</a></p> <p>As tangible output, the partner UB developed a questionnaire for assessment of meetings and trainings (available on <a href="https://motive-euproject.net/reserved-area/wp7/">https://motive-euproject.net/reserved-area/wp7/</a>)</p> <p>The results of first assessments of meetings and trainings are included in the “<b>First quality report</b>” document</p> |
| 2                  | External evaluation of project output       | 15/01/20          | 31/07/22        | Vietnam<br>Italy<br>Spain<br>Austria | <p>On July 2020 the coordinator launched the call for appointment of external expert in quality.</p> <p>The Call was disseminate by partner in both, Programme and Partner country. We received</p>  | <p>The Call is available on: <a href="https://motive-euproject.net/wp/wp-content/uploads/2020/07/Call-">https://motive-euproject.net/wp/wp-content/uploads/2020/07/Call-</a></p>  |

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|  |  |  |  |  | <p>applications from Italy, Spain, Vietnam, United Kingdom, Poland and Slovak Republic. The evaluation committee of project coordinator (Almalaurea), followed the organization rules, selected the external expert, considering the approach “best value of money”.</p> | <p><a href="#">for-external-expert-MOTIVE-Project-3.pdf</a></p> <p>The call was disseminated by partners in Italy, Spain, Austria and Vietnam: please see “links dissemination call for external expert” on <a href="https://motive-euproject.net/reserved-area/wp7/">https://motive-euproject.net/reserved-area/wp7/</a> ).</p> <p>The first quality report related to the first monitoring period is available on: <a href="https://motive-euproject.net/reserved-area/wp7/">https://motive-euproject.net/reserved-area/wp7/</a></p> |
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**Activities to be carried out to achieve this outcome (before the end of the project)**

| Activity N° | Activity Title                              | Start date | End date | Place                                | Description of the activity to be carried out   | Specific and measurable indicators of progress        |
|-------------|---|------------|----------|--------------------------------------|---|---|
| 1           | Project Quality Plan and Monitoring reports | 15/01/20   | 31/07/22 | Vietnam<br>Italy<br>Spain<br>Austria | The second monitoring report (second quality assessment to be made by the External expert should release by the end of September 2021 – month 18) and will be presented during next meeting planned. Finally, the last one should be done within 2022, at month 27 of the project implementation. | Second and third Quality monitoring reports available |
| 3           | Independent Audit of the Project            | 15/01/20   | 30/11/22 | Vietnam<br>Italy<br>Spain<br>Austria | An external Independent Audit will be appointed in order to carry out the statutory audit of accounting documents.  | Audit report  |

**Changes that have occurred in this result since the original proposal:**

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| No changes occurred |
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| <b><u>Title and reference number of the work package (WP)</u></b> | <b>WP.8 PROJECT MANAGEMENT</b> |
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| <b><u>Indicators of achievement and or/performance as indicated in the project proposal</u></b> | 6 resolutions (minutes, calls, other decision) shared with partners at months 1, 9, 14, 21, 26, 31;<br>15 PAs signed at month 7;<br>1 intermediate report sent to EACEA at month 18,<br>1 final report sent to EACEA at month 36. |
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**Activities carried out to date to achieve this result:**

| <b>Activity N°</b> | <b>Activity Title</b>                | <b>Start date</b> | <b>End date</b> | <b>Place</b>                         | <b>Description of the activity carried out</b>   | <b>Specific and measurable indicators of achievement</b>  |
|--------------------|--------------------------------------|-------------------|-----------------|--------------------------------------|--|---|
| 1                  | Steering committee meetings          | 15/01/20          | 31/07/22        | Italy<br>Vietnam                     | 1 <sup>st</sup> steering committee held during the kick off meeting, Bologna Italy, 24 <sup>th</sup> February 2020 (meeting planned in proposal);<br>2 <sup>nd</sup> steering committee (not planned): 16 March 2020 with the decision of suspension for three months (all partners agreed);<br>3 <sup>rd</sup> steering committee (not planned) 1 <sup>st</sup> July 2020 resume the activities and plan the next meeting at PTIT<br>4 <sup>th</sup> steering committee held during NUAE meeting in March 2021 (meeting planned in proposal)<br>5 <sup>th</sup> steering committee (not planned) held during VNUA meeting | Minutes of planned meetings,<br>Actions performed:<br>suspension request,<br>additional meetings and events organized, etc. |
| 2                  | Definition of partnership agreements | 15/01/20          | 31/07/20        | Vietnam<br>Italy<br>Spain<br>Austria | All partnership agreements have been discussed, negotiated and signed.   | Partnership agreements sent to EACEA and project officer on month 5 (12 August 2020)  |

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| 3 | Interim and the final reports | 15/01/20 | 14/01/23 | Italy | The technical implementation report with all its annexes has been filled in.<br>Due to suspension period of three months, following Project Officer indication, the technical implementation report | The technical implementation report has been successfully submitted in due time via the e-reports system. |
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### Activities to be carried out to achieve this outcome (before the end of the project)

| Activity N° | Activity Title                | Start date | End date | Place              | Description of the activity to be carried out   | Specific and measurable indicators of progress |
|-------------|-------------------------------|------------|----------|--------------------|---|--|
| 1           | Steering committee meetings   | 15/01/20   | 31/07/22 | Vietnam<br>Austria | 6 <sup>th</sup> steering committee (planned) to take place during the meeting at HUHA branch, Vietnam<br>7 <sup>th</sup> steering committee to take place during meeting planned at AJC (suppose to take place in February/March 2022), Vietnam<br>8 <sup>th</sup> steering committee to take place during meeting planned at HTC (suppose to take place in June/July 2022), Vietnam<br>9 <sup>th</sup> steering committee to take place during meeting planned at FJ Joanneum (suppose to take place in December 2022/January 2023), Austria | Minutes/decisions                              |
| 3           | Interim and the final reports | 15/01/20   | 14/01/23 | Italy              | The final report will be drafted due time by the consortium and submitted by Coordinator  | Final report and its annexes                   |

### Changes that have occurred in this result since the original proposal:

The number of steering committees were higher than planned, for the following reasons: due to particular global context, we had to organize different short and urgent steering committees for specific decisions: following the “emergency steering committee that took place on 24<sup>th</sup> of February 2020 (kick off) when the Covid-19 outbreak started during the presence of the delegation in Italy, we had to take few important decisions in order to keep and improve the achievement of results; in March 2020 we took the decision to ask EACEA for the suspension of the project for three months (April, May, June); decide new dates for meetings (considering the availability of all partners, local and national pandemic situation, etc); change the location of meetings (from Barcelona to Quang Nam City); extend the call for papers for students to all universities registered on Voyage platform (and with the support and approval of Project officer as well); the Vietnamese partners organized additional dissemination events and field visits; collection of video testimonials.  
We will organize fast skype or zoom meetings taking into consideration the future situation at global level in order to better organize the activities.

*Please add as many tables as necessary*



